

Viewlands PTSA meeting

**Board Meeting: August 1, 2018 at the Heilesen's Home from 7:07pm - 8:25pm**

Meeting called by:	Monique Heilesen, President
Type of meeting	Board Meeting
Facilitator	Monique Heilesen, President
Note Taker	Gwen Reider, Co-Secretary
Attendees	
Mamatha Reddy, Gina Speer, Carrie Yuan, Katie Monsaas, Melinda Bullaro, Emily Schreiber, Rodney Weaver, Michelle Seligman, Alesa Cullens, Suzanne Howell, Alexandra M, Monique Heilesen, Gwen Reider	

Approval of Minutes: n/a first meeting of the year

Finance Report: n/a first meeting of the year

**AGENDA:**

Year at a Glance (Board members and Goals)

*PTSA Structure/Board & Committee Chairs*

President: Monique Heilesen

Vice-President: Michelle Seligman and Gina Speer

Treasurer: Melinda Bullaro and Alesa Cullens

Secretary/Membership: Jenny Nichols and Gwen Reider

Events: Suzanne Howell and Katie Monsaas

Volunteers: Rodney Weaver

Enrichment: Runda Noyes and Karin Harison

Chess Club

Building Leadership BeBeth

Communications: Emily Schreiber and Rodney Weaver (Likely Ann Campbell as well for website updates)

PT Avenue: Mamatha Reddy

Legislative: Liaison Carrie Yuan

*Website Updates shift to Ann Campbell*

#### (Initial Individual Brainstorm) Goals

- Gain diversity in PTSA (including committees), increase membership, and diversify membership
- Increase Committee Members (more members to help parents be involved without significant labor)
- Create Welcome Packets (August 17, 2018) - Add in additional content like Calendar of Events, Membership forms
- Continuing the move to automated systems
- Reaching out to as many families as possible in variety of ways
- Connecting to families to make sure every family feels included
- Make sure the inclusion begins at the Kindergarten level
- Increase Special Events and Projects
- Murals with Mr. B
- Gun Violence Awareness (work with other PTSAs, as well as national PTA)
- Maintain PT Avenue
- Redesign membership forms, teacher grant, scholarship forms

Upcoming Dates/Projects
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- General Meeting: September 25, 2018 6:30-8pm
  - **Action Items:**
  - Monique will confirm date with Ms. Klainer
  - Michelle will confirm room
  - if this is a-go, Michelle will confirm with Creative Kids for Childcare.
  - (Also to have projector, snacks, Gwen at table for sign-in sheet and membership forms, other details to be sorted by Exec Committee).
  - Bring computer or ask Ms Miles to use library computer for electronic sign ups
- First Movie Night:
  - Check with Nat Hillary re availability for October (tentative **October 26, 2018**)
- Other events (Family Dance, Auction, Talent Show) look as early as possible to coordinate with Nat Hillary and school.
- New Membership Forms:

- Mamatha is going to modify and update the forms. New options for box for people to request a scholarship, same price as last year, Round Up the amount (choose allocation)
- Follow up with Executive Committee
- Chinook books (Post on Facebook and Orca digest instead of delivering stacks of books to houses and have a central location for pick up/drop off at school)
- Visibility: Have t-shirts for volunteers, pictures/names on the website.
- Utilize the White Board in the court yard to display VEPTSA information, and add to it.

Upcoming Dates and Projects
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- Staff Moving Day (August 2, 2018) VEPTSA is helping the teachers move
- Verity Bank - Signers set up an account
  - Melinda Bullaro
  - Alesa Cullens
  - Michelle Seligman
  - Monique Heilesen
- Jumpstart and Ice Cream social at Noon on August 20, 2018
  - Suzanne and Emily are in charge of the ice cream social.
  - Emily is soliciting ice cream donations.
  - Monique, Mamatha, Gina, Katie, Erik will also help.
  - Michelle will be at a membership table.
- Staff Breakfast August 30, 2018 (VEPTSA organizes breakfast for the staff).
  - Melinda Bullaro lead.
  - Rodney Weaver will work with sign-up genius for volunteers.
- Monthly Coffee Date
  - Alexandra will coordinate (regular date per month)

Respectfully Submitted by,

Gwen Reider  
Co-Secretary, VEPTSA

Edited 8/13/18 by Monique Heilesen