Viewlands PTSA meeting

**Board Meeting: August 1, 2018 at the Heileson’s Home from 7:07pm - 8:25pm**

<table>
<thead>
<tr>
<th>Meeting called by:</th>
<th>Monique Heileson, President</th>
</tr>
</thead>
<tbody>
<tr>
<td>Type of meeting</td>
<td>Board Meeting</td>
</tr>
<tr>
<td>Facilitator</td>
<td>Monique Heileson, President</td>
</tr>
<tr>
<td>Note Taker</td>
<td>Gwen Reider, Co-Secretary</td>
</tr>
<tr>
<td>Attendees</td>
<td>Mamatha Reddy, Gina Speer, Carrie Yuan, Katie Monsaas, Melinda Bullaro, Emily Schreiber, Rodney Weaver, Michelle Seligman, Alesa Cullens, Suzanne Howell, Alexandra M, Monique Heileson, Gwen Reider</td>
</tr>
</tbody>
</table>

**Approval of Minutes:** n/a first meeting of the year

**Finance Report:** n/a first meeting of the year

**AGENDA:**

- Year at a Glance (Board members and Goals)

**PTSA Structure/Board & Committee Chairs**
- President: Monique Heileson
- Vice-President: Michelle Seligman and Gina Speer
- Treasurer: Melinda Bullaro and Alesa Cullens
- Secretary/Membership: Jenny Nichols and Gwen Reider
- Events: Suzanne Howell and Katie Monsaas
- Volunteers: Rodney Weaver
- Enrichment: Runda Noyes and Karin Harison
- Chess Club
Building Leadership BeBeth
Communications: Emily Schreiber and Rodney Weaver (Likely Ann Campbell as well for website updates)
PT Avenue: Mamatha Reddy
Legislative: Liaison Carrie Yuan
Website Updates shift to Ann Campbell

(Initial Individual Brainstorm) Goals
- Gain diversity in PTSA (including committees), increase membership, and diversify membership
- Increase Committee Members (more members to help parents be involved without significant labor)
- Create Welcome Packets (August 17, 2018) - Add in additional content like Calendar of Events, Membership forms
- Continuing the move to automated systems
- Reaching out to as many families as possible in variety of ways
- Connecting to families to make sure every family feels included
- Make sure the inclusion begins at the Kindergarten level
- Increase Special Events and Projects
- Murals with Mr. B
- Gun Violence Awareness (work with other PTSA, as well as national PTA)
- Maintain PT Avenue
- Redesign membership forms, teacher grant, scholarship forms

Upcoming Dates/Projects

- **General Meeting: September 25, 2018 6:30-8pm**
  - **Action Items:**
    - Monique will confirm date with Ms. Klainer
    - Michelle will confirm room
    - if this is a-go, Michelle will confirm with Creative Kids for Childcare.
    - (Also to have projector, snacks, Gwen at table for sign-in sheet and membership forms, other details to be sorted by Exec Committee).
    - Bring computer or ask Ms Miles to use library computer for electronic sign ups

- **First Movie Night:**
  - Check with Nat Hillary re availability for October (tentative **October 26, 2018**)

- **Other events** (Family Dance, Auction, Talent Show) look as early as possible to coordinate with Nat Hillary and school.

- **New Membership Forms:**
Mamatha is going to modify and update the forms. New options for box for people to request a scholarship, same price as last year, Round Up the amount (choose allocation)

- Follow up with Executive Committee

- **Chinook books** (Post on Facebook and Orca digest instead of delivering stacks of books to houses and have a central location for pick up/drop off at school)

- **Visibility:** Have t-shirts for volunteers, pictures/names on the website.

- **Utilize the White Board** in the court yard to display VEPTSA information, and add to it.

### Upcoming Dates and Projects

- **Staff Moving Day (August 2, 2018)** VEPTSA is helping the teachers move
- **Verity Bank - Signers set up an account**
  - Melinda Bullaro
  - Alesa Cullens
  - Michelle Seligman
  - Monique Heileson
- **Jumpstart and Ice Cream social at Noon on August 20, 2018**
  - Suzanne and Emily are in charge of the ice cream social.
  - Emily is soliciting ice cream donations.
  - Monique, Mamatha, Gina, Katie, Erik will also help.
  - Michelle will be at a membership table.
- **Staff Breakfast August 30, 2018** (VEPTSA organizes breakfast for the staff).
  - Melinda Bullaro lead.
  - Rodney Weaver will work with sign-up genius for volunteers.
- **Monthly Coffee Date**
  - Alexandra will coordinate (regular date per month)

Respectfully Submitted by,

Gwen Reider  
Co-Secretary, VEPTSA

Edited 8/13/18 by Monique Heileson