

Viewlands PTSA meeting

Board Meeting, January 16, 2019, Heilesen's Home, 7:04pm-9:18pm

Meeting called by:	Monique Heilesen
Type of meeting	Board Meeting
Facilitator	Monique Heilesen
Note Taker	Gwen Reider
Attendees	
Gina Speer, Monique Heilesen, Michelle Seligman, Suzanne Howell, Alesa Cullens, Melinda Bullaro, Funda Pehlivanoglu Noyes, Gwen Reider, Katie Monsaas	

AGENDA:

- Approve Prior Meeting Minutes:
 - Gina motion to approve, Michelle seconds. All in favor, motion passes.
- Enrichment (Funda)
 - Creating a protocol for enrichment for future coordinators.
 - Lead parent in every single class: We do not have the parent volunteers to attend each enrichment class, so gave incentive and spent a substantial amount of funds (perhaps \$500). This isn't feasible long term. The Board discussed the liability insurance (AIM) requirement. Karin followed up with AIM to determine criteria for liability insurance, and whether AIM required an adult in each class at all time. AIM said they would "prefer two" [adults in the room]. The prime issue is children not being picked up on time, and then PTA liability kicking in if a child is left unsupervised by the vendor. Board discussed creating contracts between the PTA and the Vendors, because right now there is no general contract, which would include protocol for children who were not picked up timely. There is a contract with Lego in place. At this time, Gina is going to be the emergency contact for the vendors to contact if the children aren't timely picked up so children will not be left unattended at school.
 - Scholarships: Board recommends that we remove from the Standing Rules 9.iii and 9.iv at the next General Meeting.

- Budget: Alesa and Melinda
 - 5th Grade Camp - still fundraising. 5th Grade Teachers will be soliciting money from the 5th Grade parents. Fundraiser at BBQ Smith next Wednesday.
 - Spiritwear did well! We won't be doing another round.
 - BoxTop Coordinator needed (Monique has an idea).
 - Alesa and Melinda are going to work on taxes next.
 - Funds for Karen Clark's Project GLAD: \$800 for color printer toner. VEPSTA will use the funds from Technology & Media Literacy Grant and Legislative Assembly to fund K Clark's project.

- Budget Review Committee: Karin Harrison will do it next year.

- Membership: Katie
 - Paid members 141

- Fundraising and Events Update: Michelle/Gina/Suzanne
 - BBQ Smith proceeds for 5th Grade camp on January 23, 2019.
 - Family Dance Night: February 8, 2019.
 - Auction: The Auction committee is moving forward with many great ideas. Currently soliciting donations for auction. Auction committee is assembling volunteer teams. A campaign will be rolled out shortly. The kids will be making invitations to parents. Ideas for different ticket brackets. Put together a slide show to clarify for parents what PTA does (bus rides to events, enrichment, 5th Grade camp, etc). Idea for parents to be able to register their credit cards in advance for the auction. auction@viewlands.org is the auction email. (March 30, PNA, 6pm).

- Communications:
 - Emily is sending out newsletter tomorrow. Website updates (Monique will take care of updating Carrie Wheeler's information asap). Reader Board: will request update for BBQ Smith.

- General Meeting Agenda (January 29th) (Information will be posted in advance): (Bring snacks)
 - 1) Approve Prior Meeting Minute Notes
 - 2) Standing Rules voted on re Enrichment
 - 3) Nominating Committee: need to form a nominating committee. Volunteers for Enrichment Committee. Also need a BLT rep (Bebeth is stepping down).
 - 4) Representative from Schools First and a representative from the district will be available after the meeting for Q&A, if Levy passes Viewlands will be rebuilt and we will be at John Marshall School interim.
 - 5) Parent Education Talk - Andrea Baumgarten (45 min).

Respectfully submitted by,

Name

Gwen Reider,

Co-Secretary